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**Report to**  
Scrutiny Co-ordination Committee

10<sup>th</sup> June 2009

**Report of**  
Councillor Noonan

**Title**  
Report Back on the Work Of Outside Bodies – Parking and Traffic Regulation Outside of London Adjudication Joint Committee (PATROLAJC)

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### **1 Purpose of the Report**

- 1.1 This report sets out details of the work of the Parking and Traffic Regulation Outside of London Adjudication Joint Committee (PATROLAJC) over the preceding twelve months, together with details of attendance by the City Council's representatives.

### **2 Recommendations**

- 2.1 It is recommended that the Cabinet Member (City Services) and the Cabinet Member (City Development) be re-appointed to act as Coventry City Council's representative and Deputy representative, respectively, on the Joint Committee.

### **3 Information on Work of Outside Body**

- 3.1 The PATROLAJC, formerly known as the National Parking Adjudication Service Joint Committee (NPASAJC), has been established to enable those Councils outside of London which are undertaking civil parking enforcement, to exercise their functions under Section 81 of the Traffic Management Act 2004.
- 3.2 The Agreement that regulates the formation of the PATROLAJC provides for one Representative from each constituent council.
- 3.3 Meetings of the PATROLAJC are relatively infrequent at approximately six-monthly intervals. Attendance is not mandatory. The inaugural meeting of the PATROLAJC was convened during June 2008 and a further meeting was convened during October 2008.
- 3.4 The primary objectives of the PATROLAJC, on behalf of its constituent councils, are to appoint a cost-effective and fair adjudication service, including visible independence of the adjudicators from the authorities in whose areas they are working.
- 3.5 The appointed Independent Adjudicators deal with appeals against penalty charge notices issued for parking contraventions and bus lane contraventions by the enforcement authority.
- 3.6 The PATROLAJC has appointed a Traffic Penalty Tribunal to provide adjudication services on behalf of its constituent councils.

3.7 The PATROLAJC commissions and receives an annual report on the adjudication service from the Adjudicators and also makes and publishes an annual report to the appropriate National Authority on the discharge of functions by the Adjudicators.

3.8 The PATROLAJC has commissioned and received an independent review report of the documents, notices and forms required by the Regulations of the Traffic Management Act 2004 and has subsequently provided guidance to local authorities on this.

#### **4 Benefits to the City Council of the Appointment**

4.1 The PATROLAJC is not involved in the day-to-day delivery of the adjudication service. Its role is limited to the appointment of the adjudicators, ensuring accommodation and administrative support is provided, and the approval of the service's budget. Manchester City Council is appointed to act as the lead authority on behalf of the PATROLAJC.

4.2 Coventry City Council is able to access the national adjudication services as a consequence of its membership of the PATROLAJC.

4.3 Membership of the PATROLAJC means that the Council is able to exercise a legal requirement under Section 81 of the Traffic Management Act 2004 that requires the Civil Parking Enforcement Authority to enable anyone receiving a penalty charge notice for a parking contravention to appeal against the Council's decision to reject any formal representation.

#### **5 Attendance Record and Remuneration for the Appointment**

5.1 The Coventry City Council representatives on the PATROLAJC are Councillors Noonan and Ridley. During the period from May 2008 to April 2009 inclusive, two meetings were held; neither Councillor Noonan nor Councillor Ridley attended these meetings.

5.2 There is no remuneration associated with the appointment.

#### List of background papers

Proper officer: Traffic and Network Manager, City Services

Author: Telephone:024 7683 1705  
Councillor Noonan  
(Any enquiries should be directed to the above)

Other contributors:  
Paul Bowman – Acting Parking Manager, City Services Telephone 024 7683 4243  
Richard Brankowski, Governance Services 024 7683 3077

Papers open to Public Inspection

<b>Description of paper</b>	<b>Location</b>
Schedule of City Council Appointments to Outside Bodies	CH59